Manual of International Conference Paper Entry System for "New Product Technology Session Author"

SAE/JSAE

Small Powertrains and Energy Systems Technology Conference

The purpose of this manual is to submit manuscript and presentation material.

Society of Automotive Engineers of Japan, Inc.

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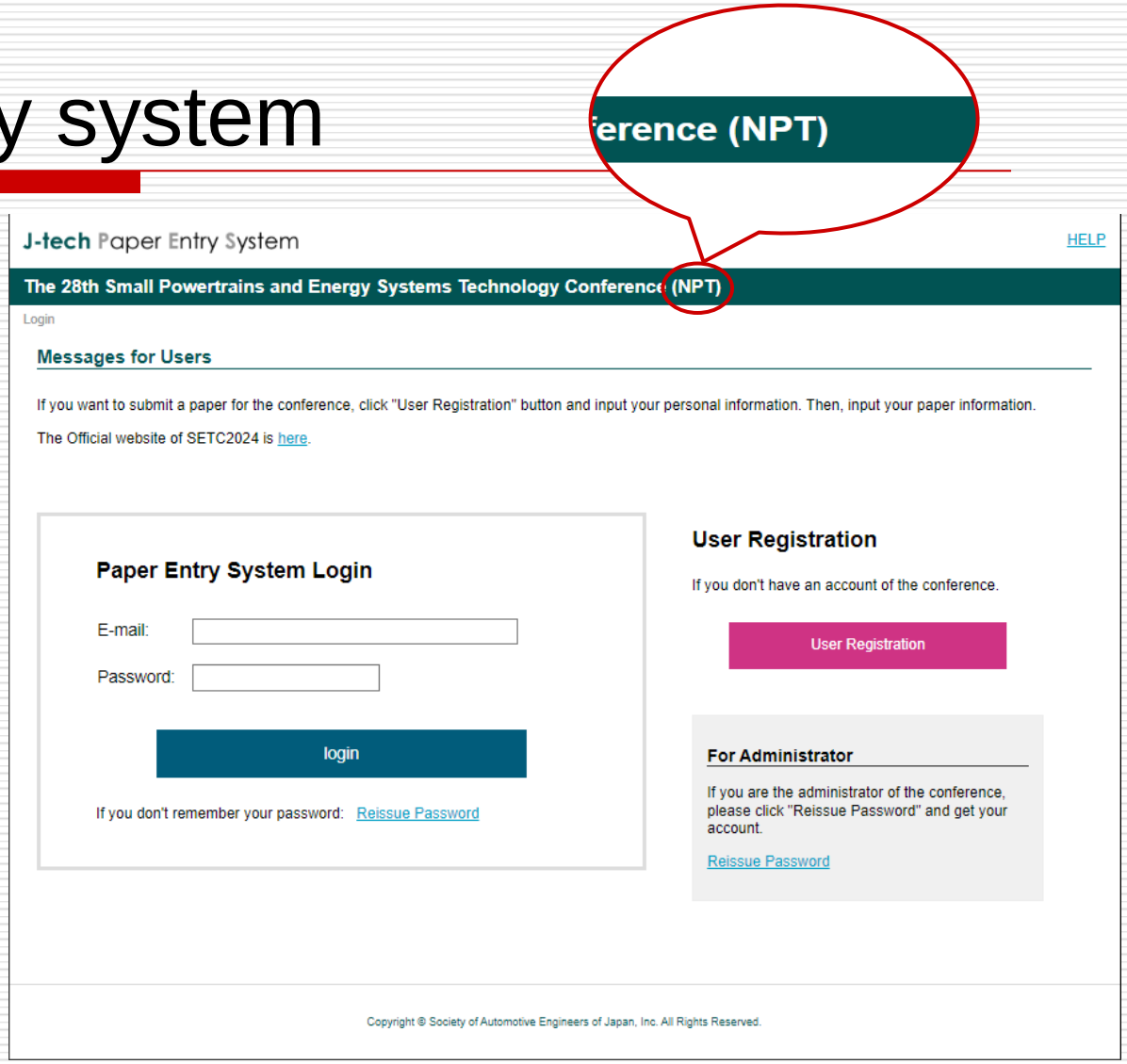
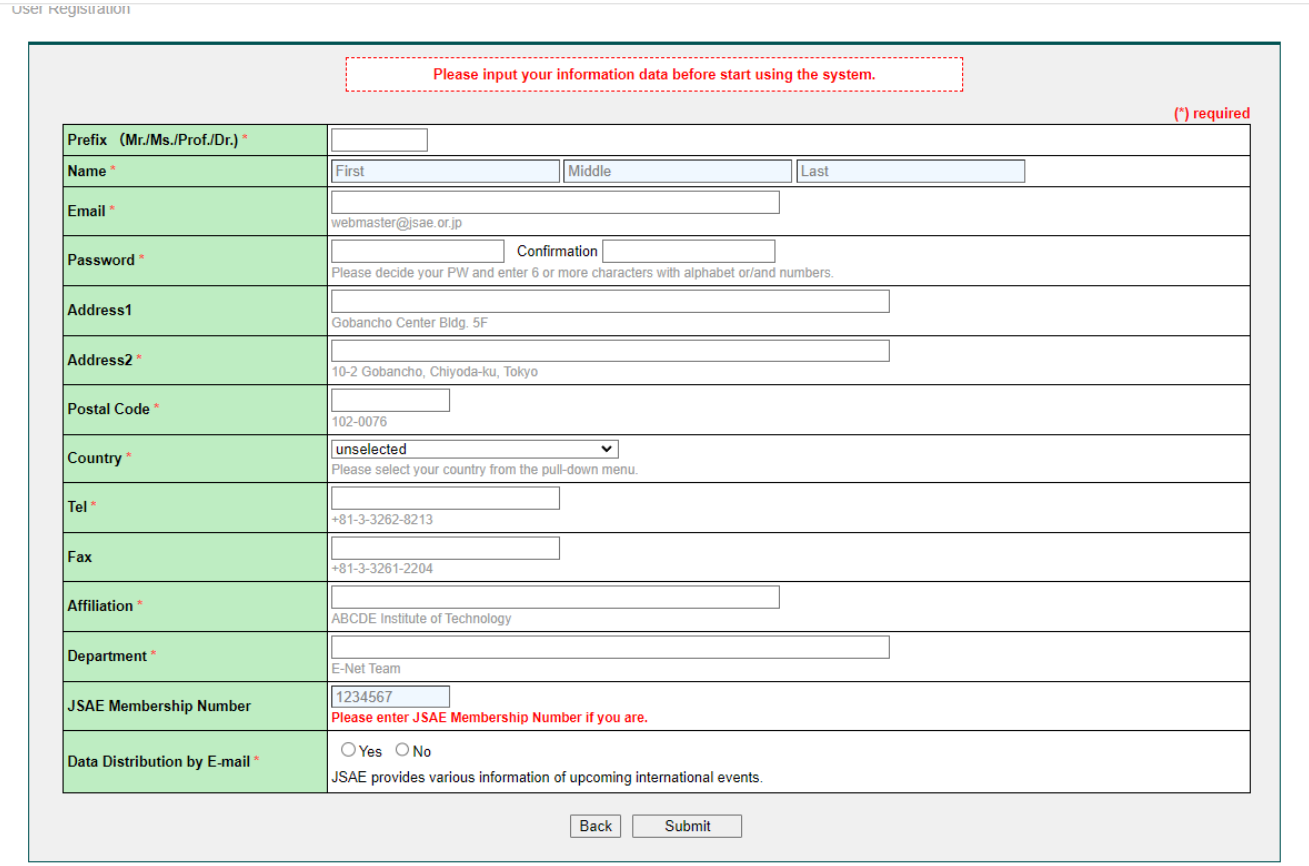
Step1: Log in the Paper Entry system

- Access the Paper Entry System from URL:https://tech.jsae.or.jp/setc2024-npt/
- If you have no account in SETC, go to “User registration”.



Step2: Register Your Personal Information

- On the next screen, input your personal information.
- If you are already registered as an administrator, you can skip the above process.



User Registration

Please input your information data before start using the system.

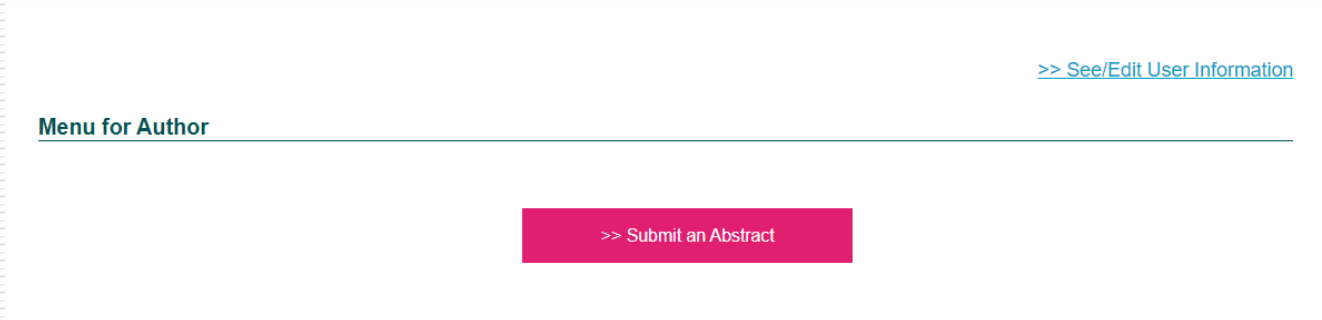
(*) required

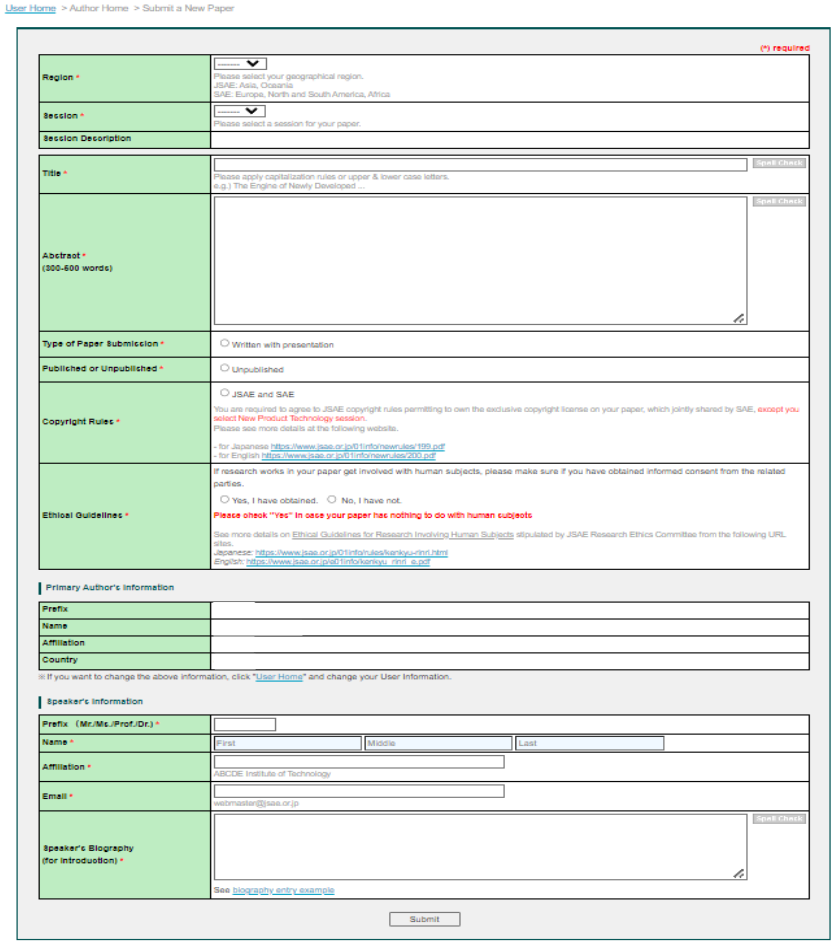
Prefix (Mr./Ms./Prof./Dr.) *	
Name *	First / Middle / Last
Email *	webmaster@jsae.or.jp
Password *	Confirmation Please decide your PW and enter 6 or more characters with alphabet or/and numbers.
Address1	Gobancho Center Bldg. 5F
Address2 *	10-2 Gobancho, Chiyoda-ku, Tokyo
Postal Code *	102-0076
Country *	unselected Please select your country from the pull-down menu.
Tel *	+81-3-3262-8213
Fax	+81-3-3261-2204
Affiliation *	ABCDE Institute of Technology
Department *	E-Net Team
JSAE Membership Number	1234567 Please enter JSAE Membership Number if you are.
Data Distribution by E-mail *	Yes No JSAE provides various information of upcoming international events.

Back Submit

Step3: Input Your Paper Information

- Click “Submit an Abstract” and input your paper information.
- If you have any change in your paper information, don’t forget to update this page.





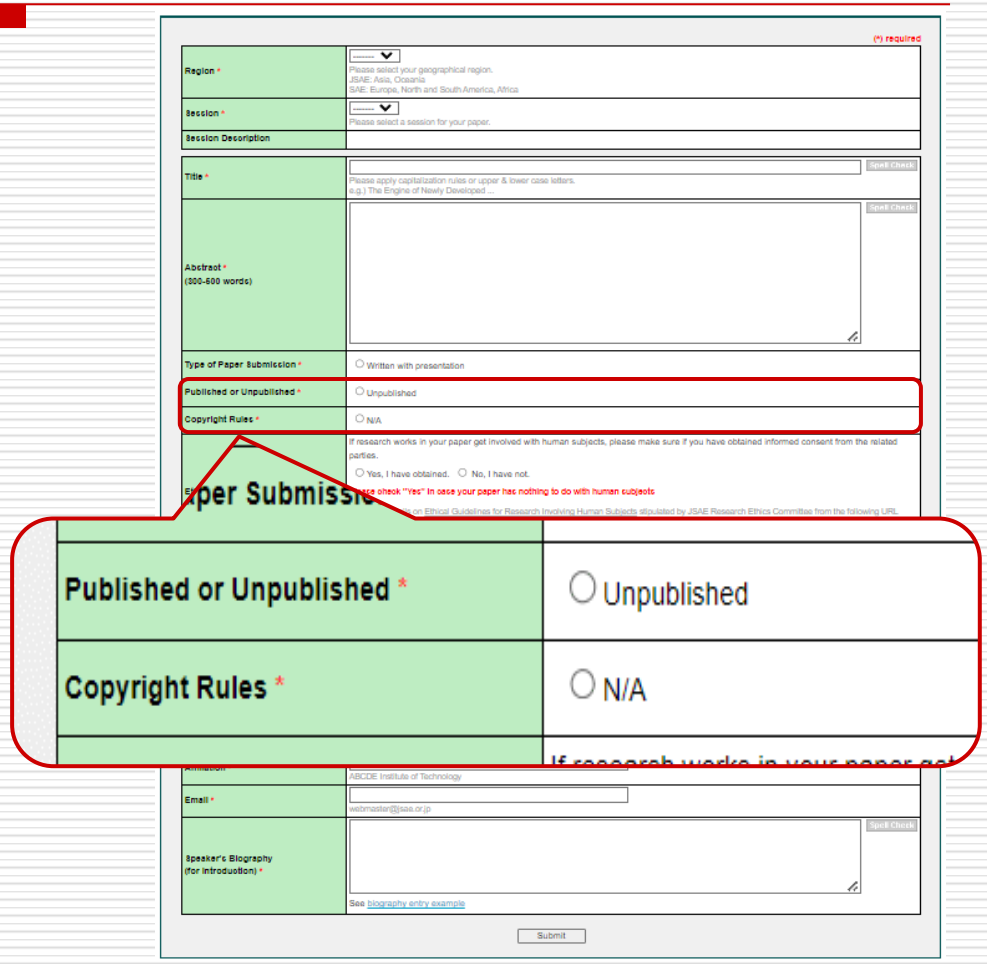
Note; <Step3: Input Your Paper Information>

- Published or Unpublished

  Choose “Unpublished” as the only option since the system has no other choice. Be sure the copyright policy of NPT Session allows you to do so.

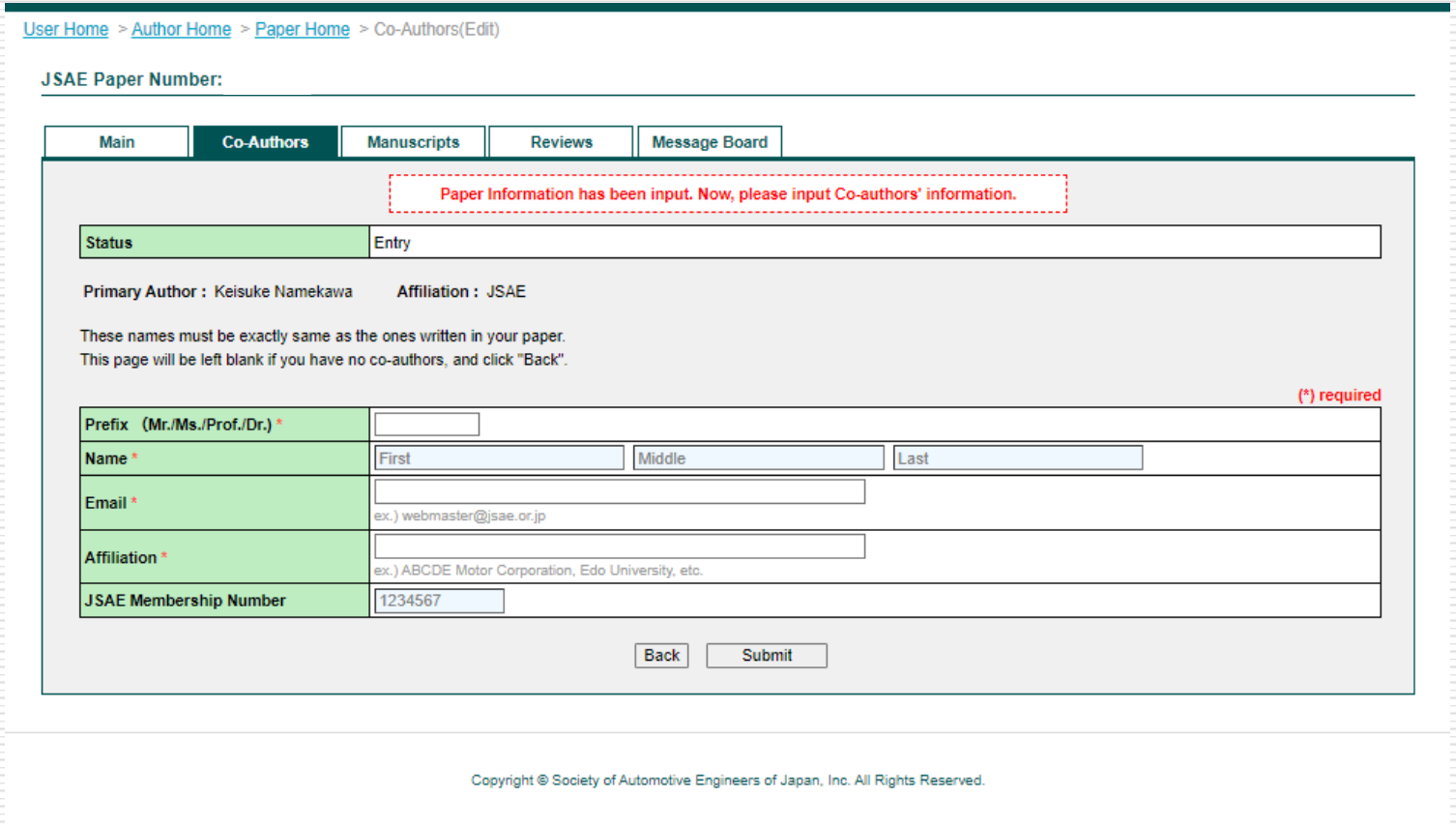
- Copyrights

  Choose “N/A” since JSAE copyright rules do not apply to NPT Session papers and presentation materials. Authors shall have the responsibility, however, not to violate copyrights of others.



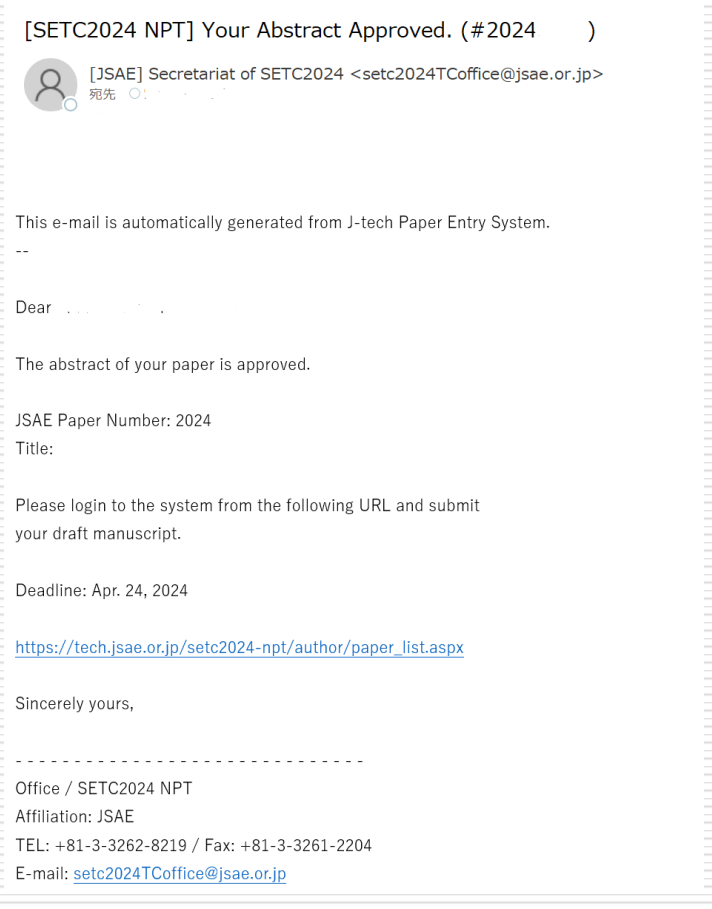
Step4: Input Co-authors' Information

- Input co-authors' information of the paper.
- If you have any change in the co-authors' information, don't forget to update this page.



Step5: Submit Your Draft Manuscript

- If you've received the approving e-mail from the system, access the URL written in it.
- Log in the system, select the paper number and go to "Manuscripts" page.
- Choose your draft PDF from "Choose File" button and click "Send" button.



[SETC2024 NPT] Your Abstract Approved. (#2024)

[JSAE] Secretariat of SETC2024 <setc2024TCoffice@jsae.or.jp>
宛先

This e-mail is automatically generated from J-tech Paper Entry System.
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Dear .

The abstract of your paper is approved.

JSAE Paper Number: 2024
Title:

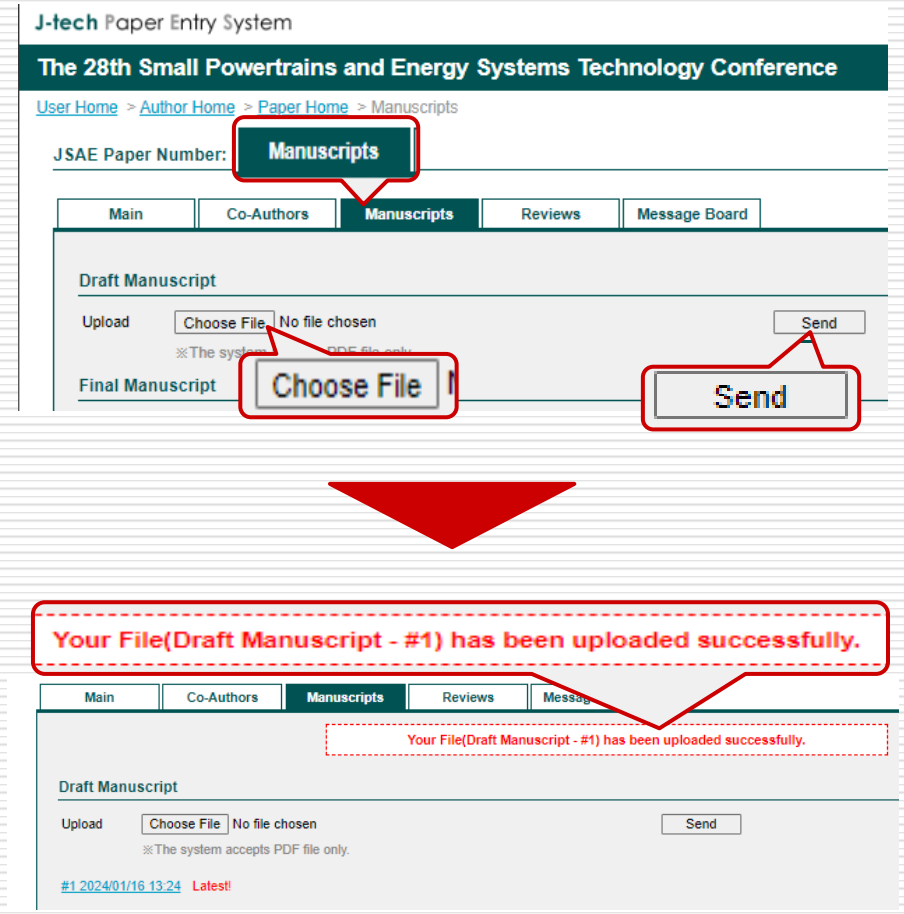
Please login to the system from the following URL and submit your draft manuscript.

Deadline: Apr. 24, 2024

https://tech.jsae.or.jp/setc2024-npt/author/paper_list.aspx

Sincerely yours,

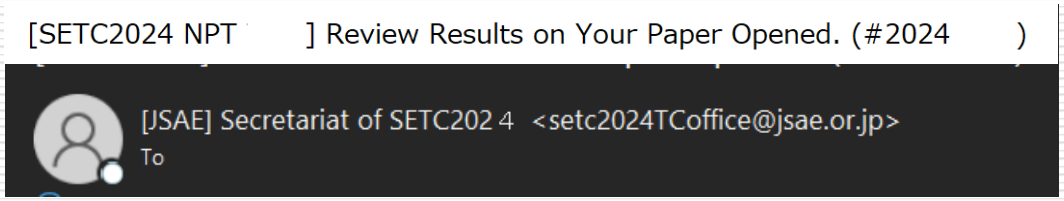
- -
Office / SETC2024 NPT
Affiliation: JSAE
TEL: +81-3-3262-8219 / Fax: +81-3-3261-2204
E-mail: setc2024TCoffice@jsae.or.jp

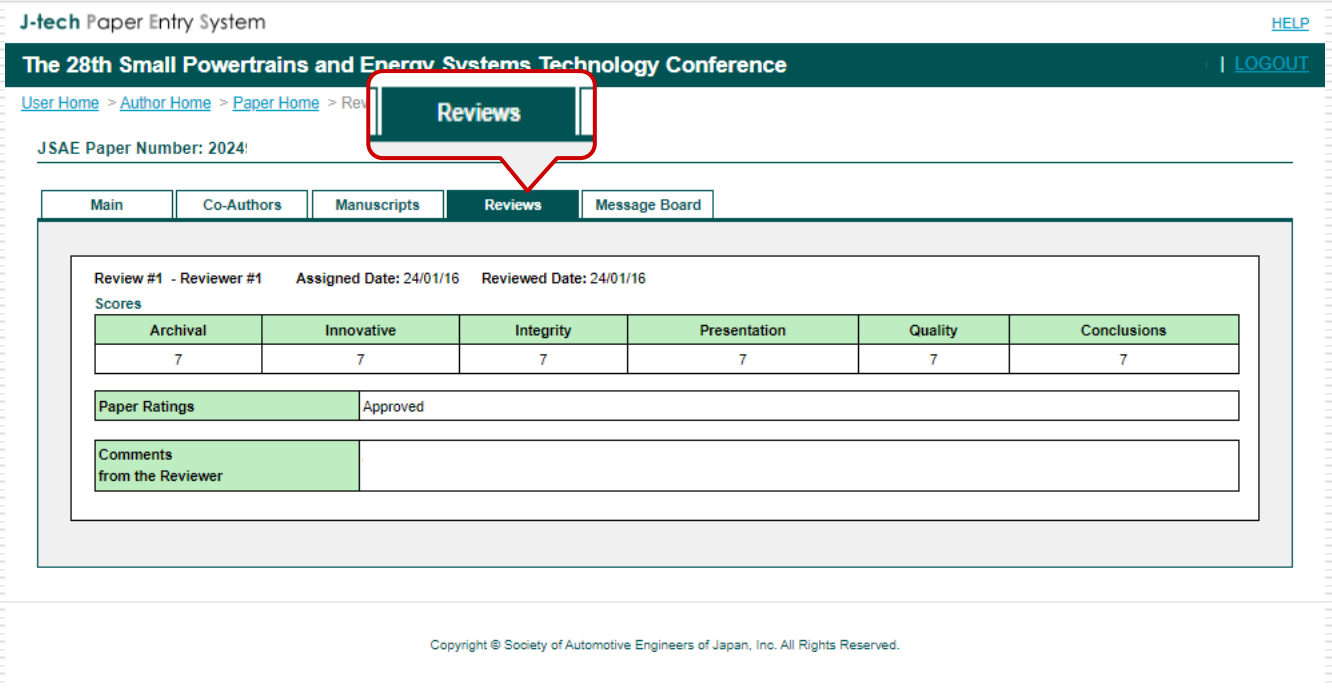


Step6: Check Review Results

- If you've received an e-mail from the system and it says "Review Results on Your Paper Opened", you can see review results of your paper by clicking "Reviews" page.

- Check the reviewer's comments.





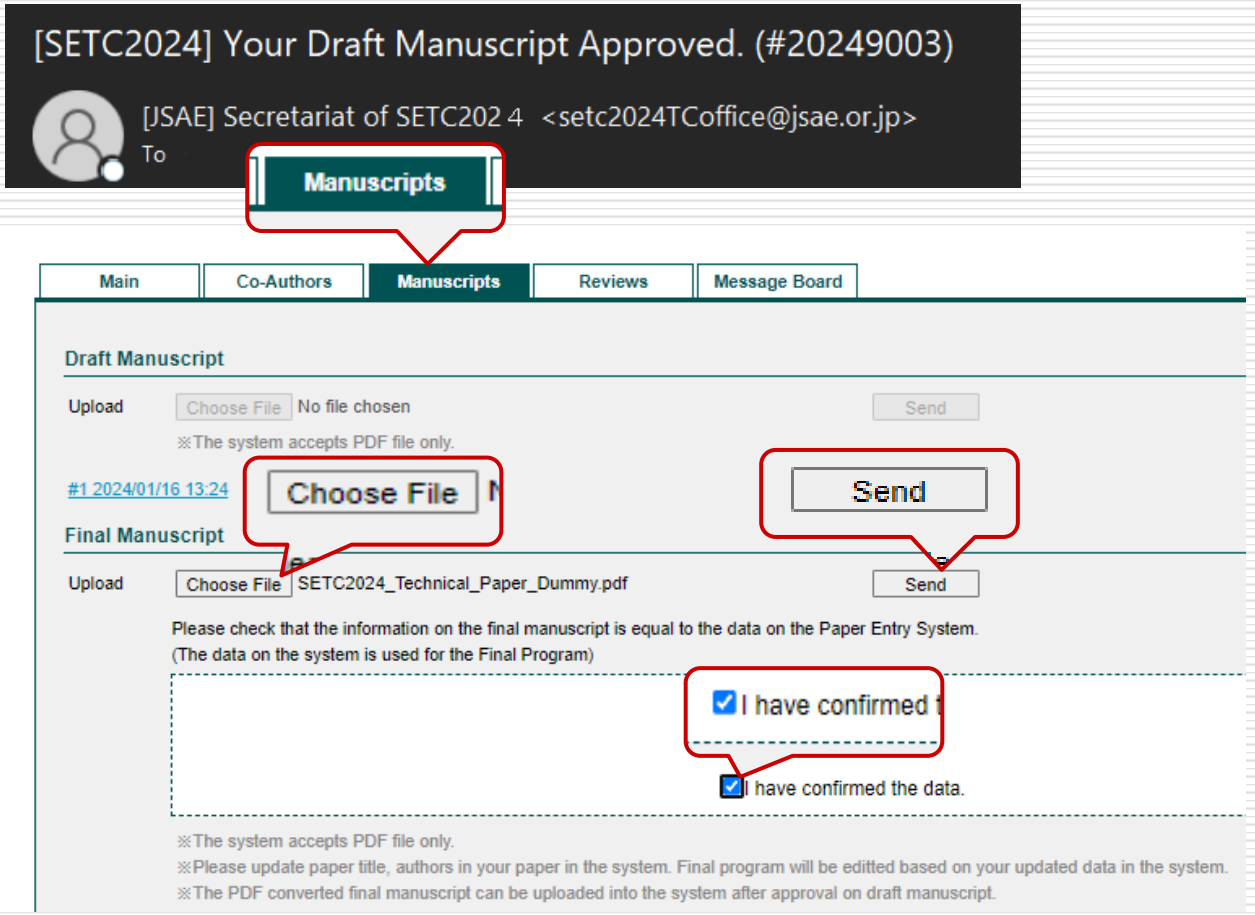
Step7: Modify Your Draft Manuscript

- If you've received an e-mail from the system and it says "Approved if Modified", please modify your manuscript and re-submit it.

- If your modified paper has been approved by e-mail, you can go to Step8.

Step8: Submit Your Final Manuscript

- If you've received the approved e-mail from the system, you can submit your final manuscript.
- Access to URL in the e-mail, go to "Manuscripts" screen, and submit the final manuscript.(Similar flow to Step5 but as a Final Manuscript)
- Please add NPT paper number on the first page of your final manuscript.

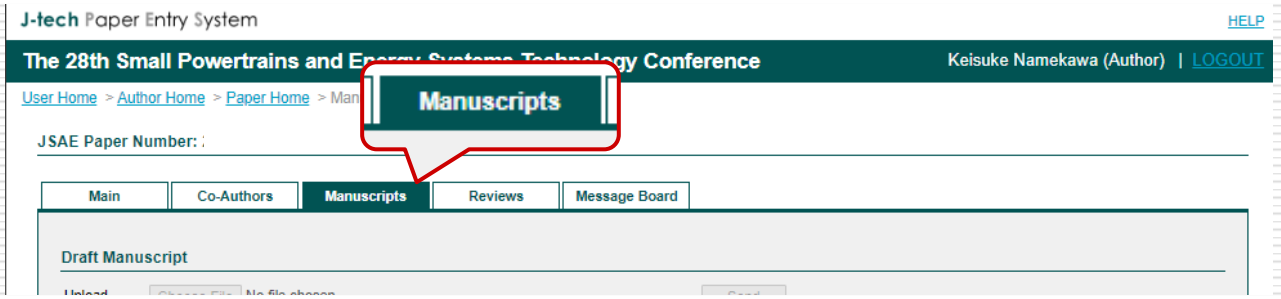


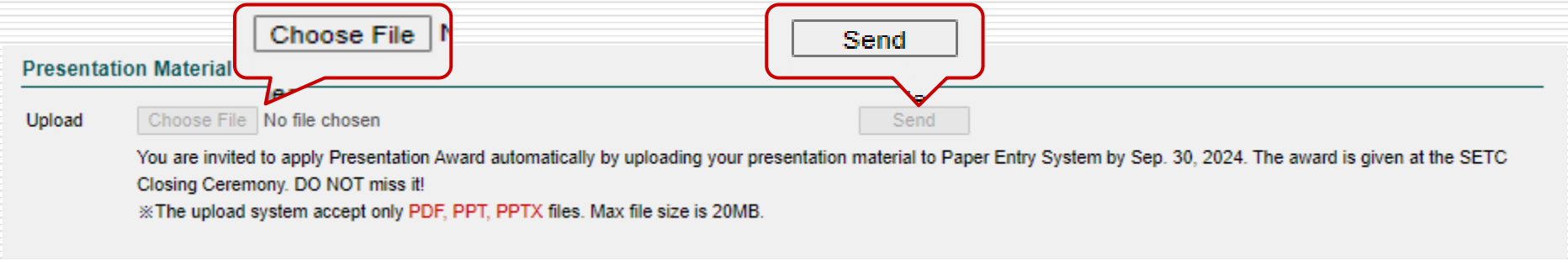
Thank you for your paper submission!

When you submit the final manuscript and receive
the e-mail of acceptance,
you succeed in the paper submission!

Step9: Submit Your Presentation Material

- Access to your page, go to "Manuscripts" screen, and submit the presentation material.





Note

- In order to prevent our emails from being classified as spam, we kindly request that you add the email address provided by the SETC2024 Secretariat to your list of trusted senders or whitelist.

  This will ensure you are updated with all our correspondence. Your attention to this matter would be greatly appreciated.

  [JSAE] Secretariat of SETC2024 setc2024TCoffice@jsae.or.jp

- If you have any questions, please contact the office through the Message Board of the system.

Thank you!